

CLERK TO THE COUNCIL,  
P. L. WHITE,  
32, HEOL CAREDIG,  
TONNA,  
NEATH, SA11 3LQ.  
TELEPHONE: 01639 644886

# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

---

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 12<sup>th</sup> November, 2024 at Tonna Primary Community School, School Road, Tonna, commencing at 6.30. pm

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

***Peter L White***

P. L. White,  
Clerk to the Council.

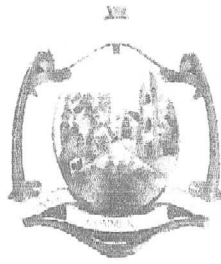
---

## AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) Police
- 4) Playground Project
- 5) County Borough Councillors Report
- 6) To confirm the Minutes of Ordinary Meeting held on 8<sup>th</sup> October, 2024
- 7) Matters arising
- 8) Delegates Reports
- 9) Water Memorial Park
- 10) Allotments
- 11) Wish List
- 12) Christmas Lights
- 13) Training
- 14) Correspondence
- 15) Planning
- 16) Approve policies
- 17) Budget proposals
- 18) Accounts monitoring
- 19) Financial Matters

To confirm the date of the next Ordinary Meeting to be held on 10<sup>th</sup> December 2024, at Tonna Primary Community School, School Road, Tonna, commencing at 6.30 pm.

Please notify the Clerk by 8<sup>th</sup> November if there is any item that you may wish to be added to the Agenda.



CLERK TO THE COUNCIL,  
P. L. WHITE,  
32, HEOL CAREDIG,  
TONNA,  
NEATH, SA11 3LQ.  
TELEPHONE: 01639 644886

# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

---

Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 6.30 pm, on Tuesday, 8<sup>th</sup> October, 2024.

---

Chair Cllr. S. Roberts

Present Cllr's. Ms. J. Barnes, M. Lyddon, C. Powell, S. Radford, M. Rowlands, W. D. Walters and J. Yeomans.

3617 Apologies

Cllr. H. Bradley, D. Harrison, Paul Sambrook.

3618 Declarations of Interest

There were no declarations of interest.

3619 Police

There was no Police presence at the meeting.

3620 Playground Project

The Clerk advised the meeting that he had completed the Community Grant application and had received a response which confirmed that the application would be considered when the panel meets on 13<sup>th</sup> November. He then told the members that as requested, he had discussed the preferred offer with Hags and they had agreed to extend the validity of their price for an extra 60 days in order to allow NPTCBC to consider the application for a Community Grant. Regret letters had been sent to the unsuccessful bidders.

3621 County Borough Councillors Report

County Borough Councillors Leanne Jones was not in attendance at the meeting but sent the following messages via the Clerk. She asked if the Council intended having best dressed house competitions for Halloween and Christmas. This was discussed briefly and it was decided that there would be no competition for Halloween and Christmas would be decided later. She also asked if there was a date yet for the switching on of the lights. This too has to be deferred due to the fact that Centregreat were not responding. The Clerk will notify the C.B. Councillor.

The Clerk was asked to contact the C.B. Cllr regarding a very noisy manhole in the middle of the road outside No. 60 Henfaes Road.

3622 The minutes of the Ordinary Meeting held on 10<sup>th</sup> September, 2024 were accepted as a correct record.

3623 Matters Arising

There were no matters arising.

3624 Delegates Reports

There were no delegates reports.

3625 Water Memorial Park

No further progress

3626 Allotments

The Clerk informed the meeting that after chasing Dwr Cymru they had responded with an offer to supply two only water butts. The Council need to send off a video of the allotment and advise the preferred location of the butts within the plot. Following this Dwr Cymru will arrange delivery and installation.

He also thanked Cllr Mike Rowlands for his assistance in getting one of the allotmentees to complete a form relating to the chickens that he has on his plot. This form has now been received and will be sent off to the relevant department at the Welsh Assembly Government.

3627 Wish List

The Clerk updated the Council on a number of items as follows,

Memorial Park Lease	The Clerk reported that the valuation of the Memorial Park had been delivered to the solicitor plus a letter from Tonna RFC requesting urgency and was now with the Land Registry.
Memorial Gates Plaque	The replacement marble slab has now been installed in the Memorial Gates pillar.
Remembrance Wall	The Clerk reported that he was having great difficulty in communicating with the appointed contractor and that it was now extremely unlikely that the job would be completed before Remembrance Sunday. He asked if he could get some volunteers to visit the site before the date in order to ensure that the area looked clean and tidy for the occasion.
Memorial Trees	The Clerk informed the members that most of the affected trees had been felled during the last weekend, however there had been complaints from a neighbour. The Council briefly discussed the complaint and the Clerk was asked to respond accordingly.
Quarterly Surgery	The Clerk reminded the meeting that for various reasons there had been no surgery in September. He was asked to try to arrange one for 7 <sup>th</sup> December if possible. The Clerk will liaise with the headteacher.
Daffodils	It was proposed by Cllr Martyn Lyddon that a further 500 daffodils be purchased and placed around the village. This was seconded by Cllr Ms Johanne Barnes and approved by the members. The Clerk will contact suppliers and arrange the best available deal.

3628 Christmas Lights

The Clerk thanked Cllr Rowlands for his work with the various contractors and NPTCBC. He said that he was now in a position to answer the outstanding questions for NPT and would do this forthwith.

Regarding the preferred switch-on date it was decided to coordinate with St Anne's Church and the Tractor Run and arrange our own switch-on for Saturday 7<sup>th</sup> December.

3629 Training

The Clerk again raised the issue of a group training session. This was agreed by the members and Module 1, The Council was the selected topic. The Clerk will try to arrange a session for February, 2025.

3630 Correspondence

Dwr Cymru	Water butts for Heol Y Glo allotments	
St Anne's Church	Request for funds	The Clerk to seek further information from One Voice Wales and/or NPTCBC
Mrs. Any Miller	Tree felling complaint	The Clerk was asked to respond

3631 Planning  
 P2024/0543 John Harris, Windsor Outline Planning – Holiday Resort  
 Parc Pelenna, Fairyland Road No objection

3632 Policies  
 The Clerk had circulated drafts to the members for Code of Conduct, Standing Orders, Financial Regulations and Social Media. There were some minor modifications mainly to do with Typo's which needed to be corrected so the Clerk was asked to amend and represent at the next meeting.

3633 Accounts Monitoring  
 The Clerk presented the members with the quarterly Bank Reconciliation. This was approved. The Clerk also presented the quarterly Budget monitoring. This showed that there were some minor ups and downs but that the Council remained within the general budget. This was accepted by the members. The Clerk then reminded the members that the final budget would be up for approval at the next meeting and that if there was anything that members wanted to be considered it should be presented at the November meeting.

3634 Financial Matters  
 The Clerk informed that it had been very difficult to deal with our website Hosting Company, Blue Host, due to them being based in America. He said that he had contacted Jonathan Smithers regarding possibly transferring to a British host next year and was told that this could be easily done.  
 The Clerk confirmed that he had sent off the Annual Return to the Independent Remuneration Panel and this had also been posted on the Website.

PAYMENTS

Clive Willis	7 <sup>th</sup> Grass cut	370.00	Approved
Clive Willis	Litter / doggie bins	90.00	Approved
Clive Willis	Felling dangerous trees	2,500.00	Approved
Royal British Legion	Poppy Wreath	25.00	Approved
J. J. Lewis	Memorial Gates Plaque	700.00	Approved
Audit Wales	Audit Fees 2022 / 2023	200.00	Approved

3635 The Clerk reminded the members that the Annual Remembrance Service would be held at St. Anne's Church Tonna on Sunday 10<sup>th</sup> November. It was brought to light that both the Chair and the Vice-chair would be unavailable for the Service so it was agreed that Cllr. Bill Walters would stand in. All attending members should be in their seats by 10.45 am on the day.

The Clerk advised the members that the next Ordinary Meeting of the Council would be held at Tonna Primary Community School on Tuesday 12<sup>th</sup> November commencing at 6.30 pm.

The meeting closed at 8.00 pm.

Chairman.....

Date.....