



CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 11th June, 2024 at Tonna Primary Community School, School Road, Tonna, commencing at 7.00. pm

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

Peter L White

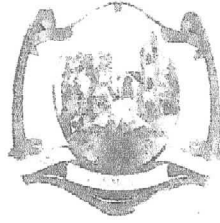
P. L. White,
Clerk to the Council.

AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) Police
- 4) County Borough Councillors Report
- 5) To confirm the minutes of the AGM held on 14th May 2024
- 6) Matters arising
- 7) To confirm the Minutes of Ordinary Meeting held on 14th May, 2024
- 8) Matters arising
- 9) Delegates Reports
- 10) Water Memorial Park
- 11) Allotments
- 12) Wish List
- 13) Training
- 14) Correspondence
- 15) Planning
- 16) Accounts monitoring
- 17) Approval of Standing Orders
- 18) Approval of Financial Regulations
- 19) Financial Matters

To confirm the date of the next Ordinary Meeting to be held on 9th July 2024, at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm.

Please notify the Clerk by 7th June if there is any item that you may wish to be added to the Agenda.



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TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 11th June, 2024.

Chair, Cllr. S. Roberts

Present Cllr's. Ms. J. Barnes, H. Bradley, D. Harrison, M. Lyddon, S. Radford, M. Rowlands, P. Sambrook, W. D. Walters and J. Yeomans.

3561 Apologies

Cllr. C. Powell

3562 Declarations of Interest

There were no declarations of interest.

3563 Police

There was no Police presence at tonight's meeting. Cllr. Huw Bradley wished the Clerk to again inform the Police about the obstructive parking at the junction of Wenallt Rd. with St. Anne's Terrace. The Clerk will chase this up again.

3564 County Borough Councillors Report

There was no County Borough Councillors presence at tonight's meeting and no report. The members stated their concern at continued absence. Cllr. Bill Walters proposed that the Clerk should write a letter of complaint to the Leader.

3565 The minutes of the Annual General Meeting held on 14th May, 2024 were accepted as a correct record.

3566 Matters Arising

There were no matters arising

3567 The minutes of the Ordinary Meeting held on 14th May, were accepted as a correct record.

3568 Matters Arising

There were no matters arising

3569 Delegates Reports

There were no delegates reports.

3570 Water Memorial Park

The Clerk was asked to try to supply any documents which may show some existing drainage. Upon receipt, Cllr Paul Sambrook will pass on to his son-in-law who will provide a free appraisal

3571 Allotments

Further to the recent Allotment Inspection issues with one of the tenants at the Heol Y Glo site, the Clerk provided the Meeting with some requests related to the complaint. The Tenant requested that he be allowed to keep the chest freezer for water as the motor had been removed and therefore there was no possibility of poisonous gas leakage. He also asked who was responsible if the bank on the allotment slid into the neighbour's garden following her removal of the dividing hedge. Finally, he requested permission to take over the existing vacant plot until the end of the year for keeping his chickens. For various reasons the members decided to refuse all of the requests and the Clerk was asked to write to him accordingly.

3572 Wish List

The Clerk updated the Council on a number of items as follows,

| | |
|--------------------------|---|
| Memorial Park Lease | The Clerk was able to confirm that he had now supplied a photograph of the plaque depicting the opening of the Memorial Park |
| Memorial Gates Plaque | Still awaiting delivery. |
| Remembrance Wall | Cllr's D Harrison and P. Sambrook arranged to visit site. |
| Christmas Lights | Cllr. M. Rowlands informed that he was waiting for a reply from NPTCBC and Centregreat |
| Fence opposite St Anne's | No further progress |
| Doggie bin at Lock Hill | No further progress |
| Neat Canal | Cllr. Lyddon reported on an incident between a cyclist and a dog walker which ended in physical assault. This had been reported to the Police but the cyclist had not been found despite receiving injuries |

3573 Training

The Clerk said that it was the intention to arrange a Group Training Session via One Voice Wales again this year. Cllr. Darren Harrison offered to provide a Training Matrix to be used by the Council

3574 Correspondence

The was no significant correspondence

3575 Planning

| | | | |
|------------|--|---|--------------|
| P2024/0250 | Tonna RFC | Mount Pleasant, Tonna | |
| P2024/0265 | Rise Care Limited | Single storey extension 40, Lletty Dafydd, Clyne | No objection |
| P2024/0266 | Tonna Luxury Coaches | Use of property as a Care Home 21, Heol Y Glo, Tonna | No objection |
| P2024/0305 | Performance Aggregates | Change of use (Office to dwelling) Bwlch Fos Quarry | No objection |
| P2024/0318 | Parc Pelanna Penrhiw Holiday Resort | Removal of minerals from Working Deposit Angharad Isaf Farm | No objection |
| | | Request a Scoping Opinion | No Objection |

3576 Accounts Monitoring

| | |
|---------------------------|---|
| 2022 – 2023 Annual Return | The Clerk read out the Auditors report which provided reasons for the Return to be qualified. He said that the Standing Orders and the Financial Regulations had now been modified and were up for approval by the Council. |
| Budget | The Clerk confirmed that the minimal income had now been included in the Annual Budget Forecast in line with the Auditors complaint |
| 2023 – 2024 Annual Return | The Clerk presented the members with copies of the Annual Return |

for approval. It was proposed by Cllr Darren Harrison that the Annual Return be approved. This was seconded by Cllr Huw Bradley and approved by the members. The Chairman and the Clerk/RFO then signed the document in readiness for posting off the Audit Office Wales.

Bak Reconciliation

The year end Bank Reconciliation was then circulated and it was proposed by Cllr Ms. Johanne Barnes that the Reconciliation be approved. This was seconded by Cllr Bill Walters and approved by the members. The document was then signed by the Chairman and the Clerk/RFO in readiness for posting off to the Audit Office Wales.

Clerks Salary

It was noted that the Clerks quarterly salary was now due for payment. This was approved by the members

3577 Approval of Standing Orders

The Clerk presented the Members with the latest modified version of the Standing Orders, which were based on the Model provided by One Voice Wales. It was proposed by Cllr Darren Harrison that the Standing Orders be approved. This was seconded by Cllr Martyn Lyddon and approved by the members

3578 Approval of Financial Regulations

The Clerk presented the Members with the latest modified version of the Financial Regulations, which were based on the model provided by One Voice Wales. It was proposed by Cllr Martyn Lyddon that the Financial Regulations be approved. This was seconded by Cllr Darren Harrison and approved by the members.

3579 Financial Matters

The Clerk informed that the Council would need to define the new playground equipment requirements based upon the proposals already received. He confirmed that he would shortly be meeting with the Grants Officer at Neath Port Talbot County Borough Council who had offered to help with the tender documents. A meeting of the Play sub-committee would then be called as soon as possible

PAYMENTS

| | | |
|----------------------|---------------------------|----------|
| Ridgewood Associates | Internal Audit | Approved |
| Clive Willis | 4 th Grass cut | Approved |
| Clive Willis | Litter/doggie bins | Approved |
| NPTCBC | Community Centre costs | Approved |
| Menaptra | Printer Ink | Approved |
| Duffells | Allotment locks | Approved |
| Peter L. White | Clerks salary (3mths) | Approved |
| Peter L. White | Office rental (3mths) | Approved |
| Peter L. White | Clerks expenses (3mths) | Approved |
| HMRC | Clerks Tax an N.I. | Approved |

3580 The Clerk advised the members that the next Ordinary Meeting of the Council would be held at Tonna Primary Community School on Tuesday 9th July commencing at 7.00 pm

The meeting closed at 8.50 pm.

Chairman.....

Date.....