



CLERK TO THE COUNCIL,  
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# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

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## TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 9<sup>th</sup> April, 2024 at Tonna Primary Community School, School Road, Tonna, commencing at 7.00. pm

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

***Peter L White***

P. L. White,  
Clerk to the Council.

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## AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) Police
- 4) County Borough Councillors Report
- 5) To confirm the Minutes of Meeting held on 12<sup>th</sup> March, 2024
- 6) Matters arising
- 7) Delegates Reports
- 8) Water - Memorial Park
- 9) Community Council Surgeries
- 10) Allotments
- 11) Wish List
- 12) Correspondence
- 13) Planning
- 14) Accounts monitoring
- 15) Financial Matters

To confirm the date of the Annual General Meeting, immediately followed by the next Ordinary Meeting to be held on 14<sup>th</sup> May, 2024, at Tonna Primary Community School, School Road, Tonna, commencing at 6.30 pm.

Please notify the Clerk by 5<sup>th</sup> April if there is any item that you may wish to be added to the Agenda.

SRM



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Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 9<sup>th</sup> April, 2024.

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Chair, Cllr. D. Harrison

Present Cllr's. Ms J. Barnes, H. Bradley, C. Powell, M. Rowlands, P. Sambrook, W. D. Walters and J. Yeomans.

3529 Apologies

Cllr's. M. Lyddon, S. Radford and S. Roberts,

3530 Declarations of Interest

There were no declarations of interest.

3531 Police

There was no Police presence at tonight's meeting. Cllr. Huw Bradley wished the Clerk to again inform the Police about the obstructive parking at the junction of Wenallt Rd. with St. Anne's Terrace. He also added the same situation existed at other junctions in the village including the junction of Whittington St. with Park St.

3532 County Borough Councillors Report

There was no County Borough Councillors report but the Clerk was asked to chase the County Borough Councillor regarding the damaged fence at opposite St Anne's Terrace and into Herfaes Rd.

Councillor James Yeomans raised the point regarding litter picking in Tonna. He asked if the regular litter picking was still in place. Cllr Colin Powell was able to advise that there was a "Litter Picking Box" at Tonna Rugby Club which contained the necessary equipment. Cllr Yeomans said that the canal towpath in particular was in a very sorry state and should be looked into. The Clerk will contact the County Borough Councillor to get updated information. Cllr Yeomans also raised the issue of people using the "Marsh" near the Lock gathering and generally making a mess. Again, the Clerk was asked to take this up with the County Borough Councillor.

3533 The minutes of the Ordinary Meeting held on 12<sup>th</sup> March, 2024 were accepted as a correct record.

3534 Matters Arising

There were no matters arising

3535 Delegates Reports

Cllr Ms Johanne Barnes said that there had been a quarterly allotment inspection at Heol Y Glo.

3536 Water Memorial Park

There were conflicting reports regarding the success or otherwise of the work done to try to cure the water problem at the Memorial Park. The Chair suggested that weather permitting, the Council should make a quick visit to the park prior to the next meeting. This was agreed by the members.

3537 Community Council Surgeries

The Clerk again confirmed that the next Community Council Surgery would be held on Saturday, 27<sup>th</sup> April. As he had now received permission from the Headteacher, he said that he would get Cllr Radford to publish this on-line.

3538 Allotments

The Clerk reported that the final allotment tenant had now confirmed that he was unable to take up his lease this year. He said that the next two people on the waiting list had either not responded or turned down the offer. He said that the next in line had accepted the offer.

He also informed that the Allotment Sub-committee had made a quarterly inspection visit during the previous week. Cllr Barnes reported that most of the site was in a good condition apart from one site where the tenant appeared to have brought a substantial amount of rubbish on to the site including a broken refrigerator. During the visit, the committee was approached by a local resident whose property adjoined the allotment. She was most concerned as she had seen rats which seemed to be attracted by the rubbish and she said that she would be writing to the Community Council and to the NPTCBC Environment Department. Apparently, the same tenant had been building chicken runs on his own and other tenants sites which were in excess of the required 25% and considered not acceptable by the committee.

The Clerk was asked to write to the tenant and advise him that he would have 21 days to remove the rubbish from site. If not, he would risk losing his tenancy and the Council would remove the rubbish for him and back-charge him.

3539 Wish List

The Clerk updated the Council on a number of items as follows,

Land Registry	No further progress
Tonna Maps	The Clerk provided the members with some sample proofs for their consideration, complete with additions. These were considered to be acceptable and the Clerk was asked to confirm the order.
Brunel Woodland Walk	The Clerk confirmed that the new sign-post was installed today.
Doggie bin at Lock Hill	No further progress
Memorial Park Lease	No further progress. Meeting to be called asap
Remembrance Wall	No further progress. Meeting to be called asap
Memorial Gates Plaque	Still awaiting delivery.
Christmas Lights	No further progress. Meeting to be called asap
Fence opposite St Anne's	No further progress

3540 Correspondence

Tonna RFC	Letters requesting permission to build canopy and hard standing, up-date on the lease and confirmation of the Community Councils support for the club.
Miss A Howard	Complaint of rubbish on the allotments causing rats

3541 Planning

Short Bros Homes	Resolven Market	4 No. EV charging points	No objection
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3542 Accounts Monitoring

2022 – 2023 Annual Return      The Clerk reported that he had received further queries regarding the Clerks Pay. He informed that he had replied with the details including his current status, that being that he is on SCP 23 and that his salary is calculated quarterly by an independent payroll Company and is always approved by the full Council prior to payment. His response was approved by the members.

Bank Reconciliation      The Clerk presented the meeting with the end of year details which tallied with the Bank Statements. This was approved by the members.

Bank Monitoring      The Clerk presented the meeting with details of the payments made and money received during the year. This was approved by the members.

3543 Financial Matters

The Clerk informed that as the Brunel signpost had not been installed, he had cancelled the payment for this work. He said that as the signpost had now been installed a new cheque would be made out.

The Clerk said that he had sent a letter of costs to Clyne and Melincourt Community Council for the seven members who attended the recent Training Session at Tonna. This had now been paid

The Clerk presented the Council with quotations for the Annual Open Spaces Contract. He had received quotations from two contractors who had been prepared to carry out the duties, requested.

The existing contractor, Clive Willis, had offered the same price as his previous contract and was substantially below the other quotation. In addition, he had offered to maintain his prices for a three-year period.

It was proposed by Cllr Colin Powell that a three-year contract be offered to Clive Willis with the proviso that the Council would be prepared to consider the annual C.P.I. increase if requested.

RECEIPTS

Clyne & Melincourt Community Council	Training	120.75
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PAYMENTS

One Voice Wales	Training	345.00	Approved
Clive Willis	First grass cut	370.00	Approved
Clive Willis	Litter / doggie bins	60.00	Approved
Clive Willis	Brunel Woods signpost	200.00	Approved

3544 The Clerk advised the members that the Annual General Meeting would be held at Tonna Primary Community School on Tuesday 14<sup>th</sup> May commencing at 6.30 to be immediately followed by the next Ordinary Meeting.

The meeting closed at 8.15 pm.

Chairman.....

Date.....