

CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The Annual General Meeting of the Tonna Community Council for this year will be held on Tuesday 16th May, 2023, at Tonna Primary Community School, School Road, Tonna, commencing at 6.30 p.m. to be immediately followed by the next ordinary meeting of the Council.

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

Peter L White.

P. L. White,
Clerk to the Council.

AGENDA

Annual General Meeting

- 1) Apologies
- 2) Declaration of Interest
- 3) Chairman's address
- 4) Election of Chairperson for the coming year
- 5) Chairperson's Acceptance of Office
- 6) Election of Vice-chairperson for the coming year
- 7) Vice-chairperson's Acceptance of Office
- 8) Minutes of last AGM, 10th May 2022
- 9) Consider the payment of the Chairman's allowance
- 10) Receive a Financial Report from the Clerk
- 11) Code of Conduct
- 12) Apportionment of duties
- 13) Appointment of Internal Auditor
- 14) Document Approval
- 15) Standing Orders

Ordinary Meeting

- 1) Apologies
- 2) Declaration of Interest
- 3) Police
- 4) County Borough Councillor's Report
- 5) Confirm Minutes of meeting held 11th April, 2023

- 6) Matters Arising
- 7) Delegates Reports
- 8) Water Memorial Park
- 9) Notice Board
- 10) Wish List
- 11) Correspondence
- 12) Planning
- 13) Accounts Monitoring
- 14) Financial Matters
- 15) Payments



CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

Annual General Meeting held at Tonna Primary Community School, School Road, Tonna at 6.30 p.m. Tuesday, 16th May, 2023.

Chairman. Councillor W. D. Walters.

Present. Councillors Ms. J. Barnes, H. Bradley, D. Harrison, M. Lyddon, C. Powell, S. Radford, S. Roberts, and M. Rowlands.

Apologies. Cllr's. Mrs. L. Jones and P. Sambrook

Declaration of Interest

There were no declarations of interest

Chairman's Address.

The Chair made a short address during which he thanked all the members for their support. He made particular mention of the occasions when he was able to deliver lovespoons to the elderly residents of the village on their reaching their 90th birthdays. He said that it had been a pleasure and a privilege to once again carry out his duties and wished next years chairman every success.

Chairperson for the coming year.

The Chair nominated Cllr Darren Harrison to be Chair for the coming year. This was seconded by Cllr Huw Bradley and carried by the meeting.

Chairpersons Acceptance of Office

Cllr. Darren Harrison accepted the nomination, signed the Declaration of Acceptance of Office and took the Chair.

Vice-Chairman for the coming year.

Cllr. Colin Powell proposed Cllr Stephen Roberts as Vice chairman for the coming year. This was seconded by Cllr Ms. Johanne Barnes. Cllr. Huw Bradley then proposed Cllr. Ms. Johanne Barnes as Vice chair for the coming year, however Cllr. Barnes declined to take the position. The proposal of Cllr. Powell was then carried by the meeting.

Vice-chairpersons Acceptance of Office

Cllr. Stephen Roberts then signed the acceptance of office.

Minutes of last AGM, 10th May 2022.

The Minutes of the last AGM dated 10th May 2022 were accepted as a true record.

Chairman's Allowance.

The Clerk reminded the Council of their earlier decision to increase the Chairman's Allowance by £5 every year until further notice. This would make this year's allowance £185 plus the annual increase of £5, therefore making a total of £190. Cllr. Bill Walters proposed that the allowance be accepted and this was seconded by Cllr. Martyn Lyddon. The Council approved the payment.

Financial Report.

The Clerk / RFO referred to the fact that NPTCBC have not been very supportive of our need for help and advice regarding the water problem in the Memorial Park, which in turn has held up progress in our proposed project to refurbish the playground however it has now been decided to progress the water problem with a view to completing a scheme soon and therefore completing the playground works within the current financial year.

Again, some of the forecast expenditure has not been utilised mainly due to the tail end of the Covid crisis and some of this money will probably be used to try to overcome the water problem and also added to the playground project.

Code of Conduct

The Chair referred to the recent group Code of Conduct training and the fact that this will be closely monitored

Apportionment of duties.

The Clerk then read out the apportionment of duties for the previous year and the Councillors were asked to confirm their willingness to perform such duties, with possible changes being noted as follows;

Chair	Cllr. D. Harrison
Vice-chair	Cllr. S. Roberts
Dan Y Bryn Playground	Cllr's Ms. J. Barnes, H. Bradley and S. Roberts.
Memorial Playground	Cllr's Ms. J. Barnes, H. Bradley and S. Roberts
Playground Sub-committee	Cllr D. Harrison (Chair), Cllr Ms. J. Barnes, Cllr H. Bradley, Cllr S. Radford, Cllr S. Roberts and Cllr M. Rowlands
Henfaes Allotment	Cllr. Ms. J. Barnes
Heol Y Glo Allotment	Cllr. C. Powell
Fire Service	Cllr. S. Radford
One Voice Wales	Cllr. M. Rowlands, Cllr. M. Lyddon
Footpaths	Cllr. Ms. J. Barnes, Cllr. P. Sambrook.
Environment	Cllr. H. Bradley.
Police Liaison	Cllr. Ms. J. Barnes, Clerk
Tree Officer	Cllr. C. Powell
County Borough Liaison	Cllr. W. Walters, Cllr. C. Powell.
Canal Liaison	Cllr. M. Lyddon
Webmaster	Cllr. S. Radford
Minor Authority Governor	Cllr. S. Roberts
Finance Sub-committee	Cllr. C. Powell (Chair), Cllr. W. Walters Cllr. Rowlands, Clerk.
Water Sub-committee	Cllr. J. Barnes, Cllr C. Powell, Cllr S. Roberts, Cllr. M. Rowlands, Clerk

The Clerk said that he would circulate the completed list to the Councillors in due course.

Appointment of Internal Auditor

The Clerk advised that Ridgewood Associates had been the Councils Internal Auditor since before his own appointment in 2004. He said that he had been completely satisfied with their performance and recommended that the Council re-appoint Ridgewood Associates for the coming year. It was then proposed by Cllr. S. Roberts that Ridgewood be appointed. This was seconded by Cllr. S. Radford and approved by the Council.

Document approval

The Clerk said that there were two documents that needed approval by the Council. They were the Annual Report and the Biodiversity Statement. These had already been circulated to the members and presented at the last meeting at which time some minor amendments were requested. The Documents were now amended and it was proposed by Cllr. M. Lyddon that they now be approved. This was seconded by Cllr C. Powell and approved by the meeting. The Clerk will now arrange for them to be posted on the Website.

Standing Orders

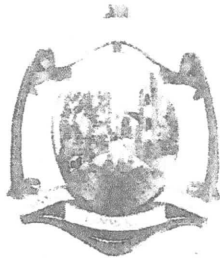
It was noted that One Voice Wales were shortly going to circulate a new set of Standing Orders which

would be up for adoption as soon as they come through. In the meantime, it was proposed by Cllr C. Powell that the Councils existing Standing Orders be accepted pending review of the Model to be provided by One Voice Wales. This was seconded by Cllr M. Lyddon and approved by the meeting.

The Annual Meeting closed at 6.55 p.m.

Chairperson _____

Date _____



CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

Council Meeting held at Tonna Primary Community School, School Road, Tonna commencing at 7.00 pm, on Tuesday, 16th May, 2023.

Chair. Cllr. D. P. Harrison

Present Cllr's. Ms. J. Barnes, H. Bradley, M. Lyddon, C. Powell, S. Radford, S. Roberts, M. Rowlands and W. D. Walters.

3355 Apologies

Cllr's Mrs. L. Jones and P. Sambrook.

3356 Declarations of Interest

There were no declarations of interest.

3357 Police

There was no Police presence at tonight's meeting.

3358 County Borough Councillors Report

There was no County Borough Councillors report.

The Clerk said that he had contacted Cllr. Jones with a list of outstanding issues. She promised to look into these and get back to him as soon as possible.

The issues were, Potholes and general bad surfaces in Neath Road, Park Street, St Anne's Terrace and School Road - Excessive noise from the newly installed traffic calming bumps in Dulais Fach Road. This has apparently been officially reported to Neath Port Talbot Council on several occasions without any reasonable response or action. It was felt by the meeting that there was reasonable cause for an investigation by the Environmental Health Department at NPTCBC. - A request for a signpost showing access to the Brunel Woods Footpath. - The pooh bin at the entrance to Brunel Woods had been removed due to "Smell Issues". This resulted in walkers actually dumping doggie bags at the grass verge. It was requested that a replacement Doogie Bin be installed in a more acceptable location further away from local housing.

Councillor Mike Rowlands raised the issue of parking at Tonna Hospital. He said that the cars were being parked on the main road causing difficulty for traffic travelling through. He said that this would cause particular problems for emergency traffic such as ambulances and fire engines.

Councillor Colin Powell raised the issue of access to the new playground at Hunters Ridge. Apparently, this was via steps which made access very difficult and nigh on impossible for parents with pushchairs and prams. Also, the seats that had been Installed were very low with no arm rests which meant that elderly and disabled people with younger members of the family such as grandchildren were unable to use or the area.

3359 The minutes of the meeting held on 14th March, 2023 were accepted as a correct record.

3360 Matters Arising

There were no matters arising

3361 Delegates Reports

Cllr Bill Walters confirmed that he and the Clerk had attended Tonna Primary Community School on Monday 24th April to present Coronation Commemorative Mugs to the children. He said that the mugs were well received.

3362 Water Memorial Park

The Clerk reported that the Water Sub-committee had met for a site visit to try to come up with proposals for dealing with the flooding problem at the Memorial Playground. Various options were put forward and discussed and the Clerk was asked to draw up the final proposals for presentation to the full Council. Due to the urgency of the situation and combined with the refusal of NPTCBC to provide any advice or guidance, it was also requested that the Clerk obtain some realistic budget prices from the open spaces contractor. The Clerk went on to inform that the proposals included approximately 60 metres of ditches 1.5 metres wide x 1 metre deep, a sump 1 metre x 1 metre x 1 metre, a sump 3 metre x 3 metre x 1.5 metre deep, a sump 1.5 metre x 1.5 metre x 1.5 metre, installation of a 12" pipe under the stone dust footpath and the reinstatement of the footpath. The proposals were then discussed and various items were suggested including addition of a double membrane which would help prevent silting. It was hoped that this could be finally discussed at the next meeting

3363 Notice Board

The Clerk informed the Council that the new board had now been installed.

3364 Wish List

The Clerk updated the Council on a number of items as follows,

Memorial Park Lease

The Clerk said that he had spent some time at the Swansea Archives where he found some documentation which he would pass on to the solicitor in the hope that this would be useful.

Land at Dan Y Bryn

No further progress.

Tonna Maps

The Clerk said that he had now received prices from a company in West Drayton. He was asked to go back to this Company to see if other items, such as locations of Cwm Celyn and village defibrillators etc., could be added.

Noise from Speed Bumps

The Clerk said that this had now been reported to the County Borough Councillor and he was awaiting her response.

Daffodils

The Clerk was able to inform that Daffodils were available at reasonable prices dependent upon type. He was asked to price up the "Tete a tete" variety and report back.

Love spoons

Mrs Sheila Lemon, of School Road, Tonna will be 90 on 3rd June
Mrs Myra Hartwell, of Mount Pleasant will be 90 on 3rd August

Football nets

Cllr. Stephen Roberts reminded the members that the nets on the mini football pitch at Dan Y Bryn were in a very bad state and should be replaced. The Clerk was asked to obtain and get them replaced.

3365 Correspondence

Kids Cancer Charity
St. Anne's Church
Clive Watts
Tonna RFC

Request for funds	Noted
Letter of thanks	Noted
Letter informing of handrail to Henfaes allotments	Now done
Request for contribution towards replacement battery for defibrillator	
Cllr's Colin Powell, Stephen Roberts and Simon Radcliff declared a	

personal interest

Cllr Martyn Lyddon proposed a one third contribution of £120.00
This was seconded by Cllr Ms Johanne Barnes and approved by the members

3366 Planning

P2023/0188	Richard Hopkins	Blaengweffrith Farm, Tonmawr	
P2023/0277	Andrew Rees	Retention of steel portal frame building for storage 44, Lletty Dafydd, Clyne	No comment
P2023/0302	Lockspot Storage	Change of use of land and erection of storage building Rheola Enterprise Park	No comment
		Change of use from car park to storage container site	No Comment

3367 Accounts Monitoring

Annual Return Now received and under completion
Years 2020 - 2021 and 2021 - 2022 have been posted on the Councils website and notice boards as per requirements. No response.

3368 Financial Matters

PAYMENTS

Cllr Darren Harrison	Chairs allowance	Approved
NPTCBC	Photocopier paper	Approved
Zurich Municipal	Insurance	Approved
Clive Willis	2 nd and 3 rd Grass cuts	Approved
Clive Willis	Dog/Litter bins	Approved
Clive Willis	Erection of Notice Board	Approved
Clive Willis	Fallen trees at Brunel Footpath	Approved
Clive Willis	Broken handrail (Henfaes allotments)	Approved
Tonna RFC	Replacement defibrillator battery	Approved

3369 The Clerk advised the members that the next Ordinary Meeting would be held at Tonna Primary Community School, School Road, Tonna, on Tuesday 18^h June, 2023 commencing at 7.00 pm.

The meeting closed at 8.00 pm.

Chairman.....

Date.....