



CLERK TO THE COUNCIL,  
P. L. WHITE,  
32, HEOL CAREDIG,  
TONNA,  
NEATH, SA11 3LQ.  
TELEPHONE: 01639 644886

# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

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## TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 12<sup>th</sup> May, 2020 via Zoom, commencing at 7.00 pm.

Your virtual attendance is kindly requested. The Agenda appears below.

Yours faithfully,

*Peter L White*

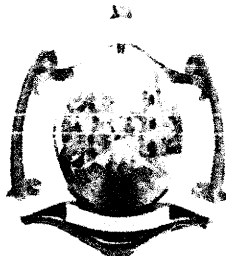
P. L. White,  
Clerk to the Council.

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## AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) County Borough Councillors Report
- 4) To confirm the Minutes of Meeting held on 10<sup>th</sup> March, 2020
- 5) Matters arising
- 6) Allotments
- 7) Playgrounds
- 8) Wish List
- 9) Correspondence
- 10) Planning
- 11) Accounts monitoring
- 12) Financial Matters

To confirm the date of the next Ordinary Meeting of the Council to be held on Tuesday 9<sup>th</sup>, June, 2020, commencing at 7.00 pm.



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Council Meeting held via Zoom commencing immediately following the AGM , on Tuesday, 12<sup>th</sup> May, 2020.

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Chair. Cllr. Simon Radford

Present Cllr's. Ms. J. Barnes, H. Bradley, Mrs. C Harper, D. Harrison, C. Powell, S. Radford, S. Roberts, M. Rowlands and W. Walters.

Before opening the meeting, Cllr. Radford said that he was very

2867 Apologies

No apologies received.

2868 Declarations of Interest

Cllr's Colin Powell and Michael Rowlands declared an interest in Allotments and Cllr's. Ms Johanne Barnes and Christine Harper declared an interest in Correspondence.

2869 County Borough Councillors Report

C.B. Cllr. Leanne Jones presented the meeting with a written report which the Clerk had circulated previously. She briefly highlighted some points which included, comments on Street Champions, the newly introduced Lockdown Library situated in the Councils "Telephone Box", NPT Playgrounds, VE Day Celebrations, Dog Fouling, Civic 19, Recycling Centres, Cemeteries, Free School Meals, NPT Wildlife, Shielding Letters, Environmental Health Complaints, Scams, Violence Against Women, Domestic Abuse and Sexual Violence, and Community Safety / Safe and Well. She invited questions and was able to answer queries on various items including the possible re-opening of the NPT Recycling Centres. She expressed her thoughts on Team Tonna and praised the invaluable efforts that had been made by the thirty odd volunteers who were offering their services during the Lockdown.

The Chair thanked C.B. Cllr. Leanne for her report and her continued support of Tonna.

2870 The minutes of the meeting held on 10<sup>th</sup> March, 2020 were accepted as a correct record.

2871 Matters Arising

There were no matters arising.

2872 Allotments

The Clerk presented the meeting with a request from one of the Allotment Holders at Heol Y Glo to have a few chickens on his plot. It was noted that as there were no specific rules regarding animals for the Allotments in Tonna, it had been usual to follow the general guidelines of NPTCBC. It was also noted that NPT had recently allowed allotment tenants to have chickens and rabbits on the Neath sites and so it would probably be sensible to allow this request in Tonna, with the proviso that there were no complaints. The members requested that the Clerk write to the tenant advising him accordingly.

2873 Playgrounds

The Clerk said that the Playground Project was approximately 90% complete but due to the current crisis the remaining bits and pieces could not be finished. He had withheld 10% of the contract value to cover for the outstanding work. He also said that the contractor needed a meeting with the Chair of the Playground Sub-committee to finalise the connecting point for the dividing fence. Cllr. Darren Harrison agreed to meet on site with the contractor at a convenient time.

2874 Wish List

Telephone Box The Chair informed the Council that he and some enthusiastic residents had utilised the Councils Telephone Box and turned it in to a Lockdown Library. This had been very well received throughout the village and he requested the consideration of the Council to carry out some decorating works at a minimum cost. The members discussed the possibility of shelves, painting and possibly a couple of hanging baskets. The Chair was given permission to take these suggestions forward with as much volunteering as possible and with some cost being stood by the Council. The Chair and the Clerk will liaise.

Lock Hill Doggie Bin Cllr. Mrs. Christine Harper said that the Doggie Bin at Lock Hill was full again. The Clerk said that our contractor knew about this and was going to empty it today. He said that the contractor had only emptied it on Saturday morning and it appeared that people were putting cans and boxes in the bins which was causing the problem and suggested that a new bin be purchased similar to the one in the Memorial Park. He said that the cost of a new bin would be circa £75 with an installation cost of £20. The Clerk was asked to proceed with the purchase.

Tonna Memories The Clerk said that he still had several boxes of Tonna Memories which were rotting away in his garage. He said that he would need to dispose of them if no other suggestion was forthcoming. It was suggested that a box be given to as many institutions in Tonna as possible. These included, The Royal British Legion, St. Anne's Church, Noddfa Newydd Baptist Church, Tonna Rugby Club and Cysgodfa.

2875 Correspondence

The Clerk advised that during the past two months he had received some letters of complaint. He had forwarded copies of the letters to the people concerned and followed the advice of One Voice Wales and the WAG and attempted to achieve an amicable solution. In each case this had not been possible so the complainers had been advised that if they wished to take matters further they should send their complaint to the Ombudsman for Wales as per the Local Resolution Protocol.

The Clerk also advised that he had received the resignation of Cllr. Carl Williams. He said he will contact the Election Office to advise them and set up the election process.

2876 Planning

P2020/0342 Mrs. H. Owen. 18, Whittington St., Tonna  
Rear extension / Alterations No comment

2877 Accounts Monitoring

Annual Return - The Clerk said that he was well progressed with the Return and was hoping to get his calculations to the Internal Auditor very soon. He in turn would complete his audit and return the documents to the Council in time for approval by the Council before being submitted to BDO for the external Audit by 30<sup>th</sup> June.

Appointment of Internal Auditor - Ridgewood Associates appointed in the AGM

Notify Internal Auditor - The Clerk will advise the Ridgewood Associates in due course.

2878 Financial Matters

The Clerk advised the Council that he had been given notice of two members of the village who had reached the age of 90- years. Mr. Iorwerth Thomas, a senior member and minister of Noddfa Newydd Baptist Church was 90 on the 2<sup>nd</sup> April. Due to ill health he had recently moved in with his son in Cardiff. The Clerk said that he had received the Lovespoon and would send it off to Mr. Thomas as soon as he could get a suitable card. The other was Mr. Norman Evans who was a past Chairman of Tonna Community Council. His birthday was on 28<sup>th</sup> May and the Chair would hopefully be able to deliver this to him on the day.

The Clerk reminded the members that as there was no meeting in April, and as bills still needed to be paid, he had circulated all of the members with a list of payments. He was able to confirm that he had 9 replies from the members approving the payments, and cheques were drawn up and sent out. However, these payments still needed to be officially approved by Council as follows,

APRIL PAYMENTS

DM Payroll	Payroll Services	Approved
Wicksteed Leisure	Dan Y Bryn Playground Project (90%)	Approved
W.F. James & Son	Additional work (Dan Y Bryn)	Approved
Clive Willis	Litter bins	Approved
Clive Willis	2 <sup>nd</sup> Grass cut	Approved

PAYMENTS

Cllr. S. Radford	Chairs allowance	Approved
Clive Willis	Litter and Doggie bins servicing (3)	Approved
Clive Willis	3 <sup>rd</sup> Grass cut	Approved
W.E. Williams	2 Lovespoons (Thomas and Evans)	Approved
Zurich Insurance	Council Annual Insurance	Approved

RECEIPTS

Wayleave

2879 The Chair then advised the members that the next Ordinary Meeting of the Council was due to take place on Tuesday 9<sup>th</sup> June. He said that he would follow the guidelines laid down by the Welsh Assembly Government and advise members of the format for this meeting in due course.

The meeting closed at 8.55 pm

Chairman.....

Date.....