



CLERK TO THE COUNCIL,
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TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The Annual General Meeting of the Tonna Community Council for this year will be held on Tuesday 12th May, 2020, Via Zoom commencing at 7.00 p.m. to be immediately followed by the next ordinary meeting of the Council.

Your virtual attendance is kindly requested. The Agenda appears below.

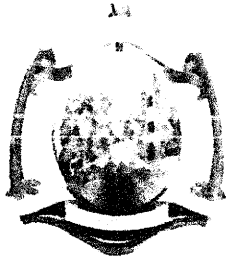
Yours faithfully,

Peter L White.

P. L. White,
Clerk to the Council.

AGENDA

- 1) Apologies
- 2) Declaration of Interest
- 3) Chairman's address
- 4) Election of Chairperson for the coming year
- 5) Chairperson's Acceptance of Office
- 6) Election of Vice-chairperson for the coming year
- 7) Vice-chairperson's Acceptance of Office
- 8) Minutes of last AGM, May 2019
- 9) Consider the payment of the Chairman's allowance
- 10) Receive a Financial Report from the Clerk
- 11) Apportionment of duties
- 12) Appointment of Internal Auditor
- 13) Adoption of Policies including Standing Orders



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Annual General Meeting held via Zoom at 7.20 p.m. Tuesday, 12th May, 2020.

Chairman, Councillor H. Bradley.

Present, Councillors Ms. J. Barnes, Mrs. C. Harper, D. Harrison, C. Powell, S. Roberts, S. Radford, M. Rowlands and W. Walters.

Apologies. There were no apologies

Declaration of Interest

There were no declarations of interest

Chairman's Address.

The Chair told the meeting that his year in office had been a total "one-off". He said that he had the privilege of delivering a number of Lovespoons. He said that there had been quite a bit of difficulty in trying to get a suitable date for the Civic Service and that when it was eventually held it was a complete washout due to Storm Dennis. The buffet eventually went to people who had been flooded out. Later everyone went from having complete freedom of movement to total change with the coming of the Coronavirus. With this in mind he said that he wanted to thank our great volunteers. He said that this meeting was the first Zoom Meeting in the history of the Community Council and he wanted to thank Cllr. Simon Radford for setting it up. Finally he said that he wanted to thank all of the Councillors for their support during his year of office and also the Clerk for his help and support.

Chairperson for the coming year.

Cllr. Huw Bradley proposed that the Deputy Chair be nominated as Chairman for the coming year. The nomination was seconded by Cllr. Darren Harrison and carried by the meeting.

Chairpersons Acceptance of Office

Cllr. Simon Radford verbally accepted the nomination and agreed to sign Declaration of Acceptance of Office at the first possible opportunity. He then took the Chair.

Vice-Chairman for the coming year.

Cllr. Colin Powell nominated Cllr. Michael Rowlands to be Vice-Chairman for the coming year. The nomination was seconded by Cllr. Darren Harrison and was carried by the meeting.

Vice-chairpersons Acceptance of Office

Cllr. Michael Rowlands verbally accepted the nomination and agreed to sign the acceptance of office at the first available opportunity.

Minutes of last AGM, 14th May 2020.

The Minutes of the last AGM dated 14th May 2020 were accepted as a true record.

Chairman's Allowance.

The Clerk reminded the Council of their earlier decision to increase the Chairman's Allowance by £5 every year until further notice. This would make this year's allowance £170 plus the annual increase of £5, therefore making a total of £175. Cllr. Huw Bradley proposed that the allowance be accepted and this was seconded by Cllr. Michael Rowlands. The Council approved the payment.

Financial Report.

The Clerk reported that the Council had managed to stay within budget and it was good to report that the Dan Y Bryn Playground Project was successfully kicked off. He said that unfortunately the Coronavirus issue had prevented final completion but as all playgrounds and parks are temporarily closed, this has not had too much effect. He said that there were some minor works to be completed but 10% of the total bill has been withheld to cover for this.

Apportionment of duties.

The Clerk then read out the apportionment of duties for the previous year and the Councillors were asked to confirm their willingness to perform such duties, with possible changes being noted as follows;

Chair	Cllr. S. Radford
Vice-chair	Cllr. M. Rowlands
Dan Y Bryn Playground	Cllr. Mrs. C. Harper, Cllr. S. Roberts.
Memorial Playground	Cllr. Mrs. C. Harper, Cllr. S. Roberts
Playground Sub-committee	Cllr D. Harrison (Chair), Cllr Mrs J. Barnes, Cllr Mrs C. Harper, Cllr S. Radford, Cllr S. Roberts.
Henfaes Allotment	Cllr. M. Hughes
Heol Y Glo Allotment	Cllr. C. Powell
Fire Service	Cllr. S. Radford
One Voice Wales	Cllr. M. Rowlands, A.N. Other
Footpaths	Cllr. Ms. J. Barnes, Cllr. M. Hughes
Environment	Cllr. H. Bradley.
Police Liaison	Cllr. Ms. J. Barnes, Clerk
Tree Officer	Cllr. C. Powell
County Borough Liaison	Cllr. W. Walters, Cllr. C. Powell.
Canal Liaison	Cllr. M. Hughes
Webmaster	Cllr. S. Radford
Minor Authority Governor	Cllr. S. Radford
Finance Sub-committee	Cllr. C. Powell (Chair), Cllr. W. Walters Cllr. Rowlands, Clerk.

The Clerk said that he would circulate the completed list to the Councillors in the next few days.

Appointment of Internal Auditor

The Clerk advised the members that he was almost ready to present the Annual Return to the Internal Auditor. He said that Ridgewood Associates had been the Councils Internal Auditor since before his own appointment in 2004. He said that he had been completely satisfied with their performance and recommended that the Council re-appoint Ridgewood Associates for the coming year. It was then proposed by Cllr. W. Walters that Ridgewood be appointed. This was seconded by Cllr. S. Roberts and approved by the Council.

Policies

The Clerk reported that the Finance Sub-committee have amended the Councils Standing Orders to bring them into line with National requirements. Also due to recent events, it has been advised that the Council adopt the Model Form of Local Resources Protocol and the Concerns and Complaints Policy. These have all been circulated to the members it is now required that they be adopted by the Council.

Standing Orders – Adoption proposed by Cllr. D. Harrison, seconded by Cllr. S. Roberts and carried by the members.

Model of Local Resolution Protocol – Adoption proposed by Cllr, C. Powell, seconded by Cllr. M. Rowlands and carried by the members.

Model of concerns and Complaints Policy – Adoption proposed by Cllr. H. Bradley, seconded by Cllr. M. Rowlands and carried by the members.

The Annual Meeting closed at 7.45 p.m.

Chairperson _____

Date _____