



CLERK TO THE COUNCIL,  
P. L. WHITE,  
32, HEOL CAREDIG,  
TONNA,  
NEATH, SA11 3LQ.  
TELEPHONE: 01639 644886

# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

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## TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 9<sup>th</sup> June, 2020 via Zoom, commencing at 7.00 pm.

Your virtual attendance is kindly requested. The Agenda appears below.

Yours faithfully,

*Peter L White*

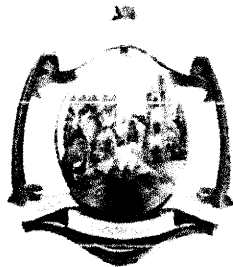
P. L. White,  
Clerk to the Council.

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## AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) County Borough Councillors Report
- 4) To confirm the minutes of the AGM held on 12<sup>th</sup> May 2020
- 5) Matters arising
- 6) To confirm the Minutes of Meeting held on 12<sup>th</sup> May, 2020
- 7) Matters arising
- 8) Allotments
- 9) Playgrounds
- 10) Wish List
- 11) Correspondence
- 12) Planning
- 13) Accounts monitoring
- 14) Financial Matters

To confirm the date of the next Ordinary Meeting of the Council to be held on Tuesday 14<sup>th</sup>, July, 2020, commencing at 7.00 pm.



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Council Meeting held via Zoom commencing at 7.00 pm, on Tuesday, 9<sup>th</sup> June, 2020.

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Chair, Cllr. Simon Radford

Present Cllr's. Ms. J. Barnes, Mrs. C Harper, H. Bradley, D. Harrison, M. Rowlands and W. Walters

2880 Apologies

Cllr's C. Powell, M. Hughes and S. Roberts.

2881 Declarations of Interest

Cllr Michael Rowlands declared an interest in Allotments.

2882 County Borough Councillors Report

C.B. Cllr. Leanne Jones presented the meeting with a comprehensive, written report which the Clerk had circulated previously. The Report included comments on Street Champions, the Lockdown Library, grass cutting, road closures, road works, speed surveys, NPT playgrounds, NPT schools, dog fouling, Covid 19, recycling centre, bulky waste collections, land opposite St Anne's Terrace, free school meals, 4<sup>th</sup> pond at the Gnoll Grounds, Tonnau Governing Body, Test, Track and Protect Service, NPT Cancelled events, Covid 19 and how it is affecting people, changes to Aberavon Beach, NPT Wildlife, scams and Violence against women, domestic abuse and sexual violence.

She then answered queries and enlarged on various points including service bus capacities from Tonna, The chippings presently laying in one tonne bags on grass verge at the new site opposite Liantwit Cemetery, continued permission to use black bags for refuse, speeding in Tonna, bridleway maintenance and yellow lines particularly at the junction of Wenallt Road with Henfaes Road.

The chair thanked Cllr Leanne for her comprehensive report and her continued support of Tonna.

2883 The minutes of the Annual General Meeting held on 12<sup>th</sup> Ma, 2020 were accepted as a correct record

2884 Matters Arising

There were no Matters arising.

2885 The minutes of the meeting held on 12<sup>th</sup> May 2020 were accepted as a correct record.

2886 Matters Arising

The Clerk confirmed that a letter had been sent to Mr. D. Roberts with regard to him being allowed to keep chickens at the Heol Y Glo allotments provided there were no complaints.

2887 Allotments

The Clerk confirmed that a gift of water tanks had been offered to the Council for the Heol Y Glo allotments. If accepted by the members it would need some expenditure to install some guttering and piping in order to collect the rainwater from the roof of the communal shed. It was proposed by Cllr Mrs Christine Harper and seconded by Cllr Ms Johanne Barnes that the offer be accepted and the extra materials obtained. This was carried by the Council.

2888 Playgrounds

The Clerk said that he and Cllr Darren Harrison had visited the Dan Y Bryn Playground to meet with the contractor and agree the final fixing location for the dividing fence. During the site visit Cllr Harrison had requested some further information and budget prices for other works including a disabled access ramp, seats and some costs for rearranging the remaining equipment. To date these costs have not been received. The Clerk said that he would forward them to the Playground sub-committee for their further consideration.

Cllr Harrison also suggested that prices be obtained for seats more locally.

2889 Wish List

**Telephone Box** There was extensive discussion regarding the Councils telephone box which was now being used as a Lockdown Library. Eventually it was agreed that the work continue and that a sum in the region of £350.00 be allocated for completion of the work. Cllr. Mrs. Christine Harper asked if enquiries be made for an additional shed approximately 8'0 x 6'0 for further storage.

The Clerk reminded the members that approval had already been given for another Doggie bin at Lock Hill. He said that he now thought that the area would be better served by a 120 ltr. litter bin which would be much better suited to the type of litter that was currently being put into the Doggie bins. It was proposed by Cllr. Michael Rowlands and seconded by Cllr Bill Walters that the new litter bin be purchased and installed as soon as possible. This was carried by the Council.

The Clerk went on to inform the Councillors that Hogweed had been found in the Memorial Park. He said that he had instructed our grass contractor to remove it.

Cllr Mrs Christine Harper asked if the Notice Boards could be looked at and suggestions made as to how they could be improved. Cllr Huw Bradley was asked to look into this.

The Chair informed that he had presented a lovespoon to Mr Norman Evans upon reaching the age of 90 years. The Clerk said that he had posted a lovespoon to Mr Iorly Thomas, who for health reasons had recently moved in with his son in Cardiff. Both had contacted the Clerk and expressed their delight at the gesture.

2890 Correspondence

The Clerk said that he had received a letter regarding Japanese Knotweed adjacent to the property of Mr G. Phillips in School Road. This was not the responsibility of Tonna Community Council or NPTCBC but both he and C.B Cllr Leanne would offer their help and guidance with his official complaint if needed.

2891 Planning

There were no planning applications.

2892 Accounts Monitoring

The Clerk informed that as instructed, he had sent a letter to the Internal Auditor confirming his engagement for the year 2020 / 2021.

**Annual Return** - The Clerk said that he had completed the Annual Return and delivered it to the Internal Auditor. He in turn had completed his audit and returned it to the Clerk. The Clerk had since circulated it to the members and it now required the approval of the Council before sending off to the External Auditor, BDO LLP by the due date. It was proposed by Cllr. Bill Walters that the return be approved by the Council. This was seconded by Cllr Huw Bradley and approved by the members.

The Clerk said that he would now post the Notice of Exercise of Electors Rights as required.

Finally the meeting approved the Clerks salary for payment this month.

2893 Financial Matters

The Clerk was able to inform that the Dan Y Bryn Playground contract had now been completed and that the final 10% payment could now be made to Wicksteed. He said that those who had visited the site were very pleased with the completed job.

**PAYMENTS**

Wicksteed Leisure	Dan Y Bryn Playground project (10%)	Approved
Clive Willis	3 <sup>rd</sup> Grass cut	Approved
Clive Willis	Litter bins (2)	Approved
Clive Willis	Hogweed Memorial Park	Approved
Ridgewood Assoc's	Internal Audit	Approved
P.L. White	Clerks salary (3mths)	Approved
P.L. White	Office rental (3mths)	Approved
P.L. White	Clerks expenses (3mths)	Approved
HMRC	Clerks tax and N.I. (3mths)	Approved
ALCC	Annual membership	Approved
Cllr. S. Radford	Costs for redecoration of Lockdown Library	Approved

2894 The Chair then advised the members that the next Ordinary Meeting of the Council was due to take place on Tuesday 14<sup>th</sup> July. He said that he would follow the guidelines laid down by the Welsh Assembly Government and advise members of the format for this meeting in due course.

The meeting closed at 8.15 pm

Chairman.....

Date.....