

CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 17th September, 2019 at Tonna Primary Community School, School Road, Tonna, commencing at 7.00. pm

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

Peter L White

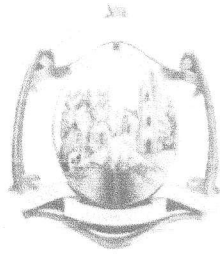
P. L. White,
Clerk to the Council.

AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) Community Police Matters
- 4) County Borough Councillors Report
- 5) To confirm the Minutes of Meeting held on 9th July, 2019.
- 6) Matters arising
- 7) Delegates Report
- 8) Playgrounds
- 9) Allotments
- 10) Civic Service
- 11) Wish List
- 12) Correspondence
- 13) Planning
- 14) Adoption of Financial Regulations
- 15) Accounts monitoring
- 16) Financial Matters

To confirm the date of the next Ordinary Meeting of the Council to be held on Tuesday 8th, October, 2019, commencing at 7.00 pm.

Please notify the Clerk by 13th September if there is any item that you may wish to be added to the Agenda.



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TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 17th September, 2019.

Chair, Cllr. H. Bradley

Present Cllr's. Ms. J. Barnes, Mrs. C Harper, D. Harrison, C. Powell, S. Roberts, S. Radford, M. Rowlands, W.D. Walters and C. Williams

2759 Apologies

Cllr. M. Hughes

2760 Declarations of Interest

Cllr's C. Powell and M. Rowlands declared an interest in Allotments

2761 Community Police Matters

There was no Police presence at tonight's meeting. Cllr. Johanne Barnes reminded the members that there would be a Pact Meeting at Tonna Primary School next Wednesday, 25th September, commencing at 6.30 PM.

2762 County Borough Councillors Report

The County Borough Councillor reported to the meeting on various issues that she had addressed during the past two months. She said that she had met with the police regarding the Tonna Hospital parking and whilst they had seen no problem when they had visited the area, they promised to monitor the situation. She said that flood water had damaged the work done on the Whittington Bridleway and that this was being addressed by the Countryside Department at NPTCBC. The Cysgodfa Steps issue was still continuing and she felt that Tai Tarran may appeal against the decision to make them re-open the steps.

The following items were then raised by the members, all of which the C.B. Cllr. promised to look into. Cllr. Johanne Barnes asked if the C.B. Cllr. could get the steps between St Anne's Drive and the Whittington cleaned up. Also the Bluebell Woods footpath was badly overgrown. Cllr Colin Powell brought up the issue of the grass cutting on the verge separating the main road with the Barratts site. The Chair said that the standard of the resurfacing of Dulais Fach Road was very poor but the C.B. Cllr was able to confirm that this job had only been a temporary measure with the complete job being done at a later date. The brambles overhanging the wall in Dulais Fach Road were also a cause for concern but apparently this was being looked at on an urgent basis. Other items which Cllr Leanne agreed to look into were green bags for the allotments, sunken gutter drains in St Anne's Terrace and defibrillators for Tonna. The Chair thanked the C.B. Councillor for her attendance and she left the meeting.

2763 The minutes of the meeting held on 9th July, 2019 were accepted as a correct record.

2764 Matters Arising

There were no matters arising

2765 Delegates Reports

There were no delegates reports.

2766 Playgrounds

The Clerk told the members that since the previous meeting the Play Sub-committee had held two meetings. In the first meeting Cllr Darren Harrison had been elected Sub-committee Chair. The meeting had also decided upon a rough plan which they would like to take forward to tender. Following the meeting, Cllr Darren Harrison had drawn up a tender document which the Clerk then sent out to 6 companies. The replies were received by the due date and the Chair and the clerk then logged them in. Of the 6 responses, two (Sovereign Play and Hags) had declined to tender and one (Miracle Design and Play) had ignored the tender requests in as much as they did not comply with the sealed tender instruction or the pricing requirements. This left three companies which after consideration by the sub-committee were reduced to two for final consideration. Cllr Darren Harrison then gave a brief outline to the meeting for final decision but Cllr Mrs Christine Harper said that she wanted a further meeting of the Sub-committee prior to making a final recommendation to the full Council. This was accepted by the meeting and a date of 25th September was agreed for this meeting. This would be followed by an evaluation meeting on 26th September.

2767 Allotments

Cllr's Colin Powell and Michael Rowlands declared an interest

The Clerk read out a request from an allotment tenant who said that as there was no water on the site. It went on to ask if the Council would consider providing 1000 litre tanks for each plot. They would cost £45 each and the Clerk had said that as the rent for the plots was only £10 per annum this would not be agreeable, however it was agreed that the Council look into obtaining some old wheelie bins from NPTCBC which if available would serve the purpose. The person also requested permission to erect a shed on his plot plus a couple of poly tunnels. The Clerk said that as these had been approved for other plot holders, permission had been granted.

2768 Civic Service

The Clerk advised that he was in the process of organising this year's Civic Service but was still awaiting convenient dates from the Chair. He said that it was now likely that the Service would be held in November and would try to get a fixed date by the next meeting.

2769 Wish List

The Clerk went through the list of outstanding items as follows:
As previously mentioned, the list of street signs had now been passed to the Street Team at NPTCBC; The Clerk said that the C.B. Cllr. had arranged for the Bluebell Woods footpath to be cleaned and the weeds removed this had not been done as yet.
The Clerk said that the jet-washing at Memorial Park was due to be done over the next week or so. The Memorial Park tree trimming would also be carried out at the same time.

2770 Correspondence

There was no correspondence other than that which had already been dealt with through the agenda.

2771 Adoption of Financial Regulations

The Clerk reminded the members that it had been agreed that the Council adopt new Financial Regulations based upon the model provided by One Voice Wales. He thanked Cllr. Carl Williams for his efforts in drawing up the final document which had been circulated during the past two weeks. It was then proposed by Cllr. Darren Harrison that the regulations be adopted by the Council. This was seconded by Cllr. Christine Harper and agreed by the Council.

2772 Planning

P2019/5241	Timothy Cranny, 71, Park Street, Tonna Vehicle hard standing (Front curtilage)	No comment
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2773 Accounts Monitoring

The Clerks quarterly salary was approved inclusive of his RFO payment upon completion of the Annual Return

2774 Financial Matters

The Clerk was able to advise the Council that the external auditors, BDO, had now completed their audit and had approved the Return with no matters requiring separate additional explanation. It was now therefore necessary that the Council approve and accept the Annual Return. It was proposed by Cllr. Colin Powell that the Annual Return be accepted. This was seconded by Cllr. Carl Williams and approved and accepted by the meeting. The Clerk will now display the Annual Return and completion of audit notice on the Council Notice Boards. The Clerk will also complete the BDO Survey as requested.

The Clerk confirmed that contact had been made with Lloyds Bank with a view to moving from HSBC. He said that this would require a resolution from the Council

The Clerk also confirm that he had renewed the required registration with the ICO

PAYMENTS

Clive Willis	5 th Grass cut	Approved
Clive Willis	6 th Grass cut	Approved
NPTCBC	Community Centre costs	Approved
ICO	Registration renewal	Approved
P. L. White	Clerks Salary (3mths)	Approved
P. L. White	Office rental (3mths)	Approved
P. L. White	Clerks expenses (3mths)	Approved
HMRC	Clerks tax and N.I. (3mths)	Approved

2775 The Chair then advised the members that the next Ordinary Meeting of the Council would take place on Tuesday 8th October at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm.

The meeting closed at 9.00 pm

Chairman.....

Date.....