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# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

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Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 9<sup>th</sup> October, 2018.

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Chair, Cllr. C. Powell

Present Cllr's. Ms. J. Barnes, Mrs. C. Harper, D. Harrison, M. Rowlands, and C. Williams

Before opening the meeting, the Chair thanked those members that had attended his Civic Service on Sunday 30<sup>th</sup> September. He said that he thought that the service had gone quite well and was followed by a buffet provided by the ladies of St Anne's Church. He wanted to note his thanks to the Mayor of Neath Port Talbot, the Vicar and members of St Anne's Church, Tonna Male Voice Choir, Members of the Royal Welsh Association and Neath Rotary Club and other representatives of the various associations connected with Tonna. At this point, Cllr. Ms. Johanne Barnes said that she would like it to be noted that there had been many adverse comments from the attending guests regarding the very few numbers in attendance from the Community Council.

2602 Apologies

Cllr. H. Bradley, S. Radford and S. Roberts

2603 Declarations of Interest

There were no declarations of interest.

2604 Community Police Matters

There was no Police presence at the meeting. Cllr. Ms Johanne Barnes said that the next Pact Meeting would be on Wednesday 21<sup>st</sup> November commencing at 6.30 pm at the School.

2605 County Borough Councillors Report

C.B. Cllr. Leanne Jones told the meeting that, as requested, she had complained about the control of dust at the new Barratts site, but there have been no recent complaints, probably due to the weather.

She said that she had met with Paul Hinder who had laid out the current possibilities and difficulties regarding the grants for the Playground Project.

The C.B. Councillor highlighted that there was a need for a defibrillator in Tonna which was accessible to the general public. The Chair said that Cllr. Michael Hughes had informed that there was the possibility of 2 units being available. Unfortunately Cllr. Hughes was unavailable tonight but the Chair and the Clerk would get in touch with him as soon as possible for further details.

Amongst the other things being chased by the C.B. Councillor were Dulais Fach Road and smaller play area grants.

The Chair asked the C.B. Councillor if she would try to get further information regarding the positioning of the "Affordable Housing" at the Cwm Celyn site and Cllr. Ms. Johanne Barnes asked if she would chase up the maintenance of the bridleways and footpaths in Tonna.

2606 Cwm Celyn Site (Trees)

The Chair related to the recent felling of perfectly healthy trees adjacent to the Cwm Celyn site. He said that complaints made to NPTCBC had been met with unsatisfactory answers from the planning department. The Clerk confirmed that there had also been several complaints from village residents, some of whom had also complained directly to the Planning Department at NPTCBC only to be met with similar unsatisfactory replies. After a lengthy discussion, the C.B. Cllr. was asked to take the complaints forward and to try to obtain a satisfactory proposal with possibly planting mature trees to replace those which it was felt had been wrongly felled.

2607 The minutes of the meeting held on 11<sup>th</sup> September, 2018 were accepted as a correct record.

2608 Matters Arising

There were no matters arising.

2609 Councillor Vacancy

The Clerk said that following the previous meeting when Cllr Mrs Enfys Evans had announced her intention to resign as Tonna Community Councillor after 28 years of service, he had taken it upon himself to visit her to confirm her intentions. He said that she was firm in her decision. He said that he would now write to Cllr Evans confirming that regrettably the Council would accept her verbal resignation. He said that he had contacted the Election Office at NPTCBC and registered her resignation and the due Notice had been published on the village notice boards. He explained that if within 14 days there had been no request to hold an election, the Council would be asked to find a suitable person to be co-opted on to the Council

2610 Delegates Reports

The Chair reported that he and his wife had attended the Royal Air Force Centenary & Battle of Britain Commemorative Concert, 2018 at St David's Church, Neath as the official representative of Tonna Community Council.

2611 Playgrounds

Cllr Mrs Christine Harper apologised for not calling a sub-committee meeting over the past month which had mainly been due to her incapacity. She said that it would be her intention to call a meeting very soon.

2612 Wish List

Notice Boards. The Clerk reported that following a critical meeting the contractor promised to have the boards ready for erection within the next month. The Clerk also reported that the Chair had met with Neath Canal Company who had given permission for one board to be erected on their land near the top of Lock Hill. The only requirement being that a risk assessment will be needed in order to cope with the Japanese knotweed contamination at the site.

Welcome To Tonna Sign. The Clerk reported that following a telephone conversation with Phil Frowein of NPTCBC a decision had been made to contact Centregreat direct. He said that upon taking this step he discovered that the lady handling this for Centregreat had recently gone on Maternity Leave. He was still trying to contact someone else.

Tommy's. Following the decision not to erect the Tommy at the school, the Tommy had now been erected at the slate wall in St Anne's Terrace. He said that the structure was very flimsy and had to be amended so that it could be fixed and secured to the wall. It was decided that the Clerk should contact the Vicar of St Anne's to see if he could conduct a short dedication ceremony at 11.00 am on Thursday 8<sup>th</sup> November. If this was possible, the Clerk would also contact all of the sponsors so that they could attend if available.

Dan Y Bryn Fence. The Clerk confirmed that following a critical meeting with the contractor, promises had been made and the fence would be erected next week

Tonna Walks Cllr Darren Harrison asked that the Council consider obtaining a new batch of pamphlets from NPTCBC for the Tonna Walks. After a short discussion as to the availability of the art-work, he proposed that a further 2,000 copies be priced and ordered. This was seconded by Cllr Ms Johanne Barnes and agreed by the Council. As the original department had now been shut down by NPTCBC,

C.B Cllr. Leanne Jones said that she would contact the new department on our behalf and report back

Tonna RFC "Sink Hole"

The Chair declared an interest

The Clerk told the members that he had been approached by Tonna RFC regarding a hole that appeared in the upper pitch. They had said that as it was our land we should look into the facts regarding what happens next. He said that he had advised Tonna RFC to contact their insurers straight away which he understands they have now done. In the meantime he had seen David Phillips, a senior partner at Jestyn Jeffreys who was looking into the matter with a view to advising us further regarding the Council's position. As yet nothing has come back from them.

2613 Correspondence

Scam Mail	Notice relating to Scam Mail	Noted
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2614 Review Panel Findings – Community and Town Councils

The Clerk said that as this document was quite lengthy it should remain on the agenda until the next meeting so that everyone could have a chance to fully absorb it.

2615 Policies

The amended Social Media Policy, which had been circulated since the previous meeting was now formerly adopted by the Council. The Clerk also informed the meeting that other policies needed to be adopted by the Council regarding Privacy, Planning, Data Protection which included Privacy Notice and Consent Notice. These were now available and would be put into being asap. He also distributed copies of the Councillor Privacy Notice which he asked the members to consider for final discussion at the next meeting. He said that he would circulate copies of this Notice to the members who were not present at tonight's meeting.

2616 GDPR

The Clerk said that during the month, Cllr Carl Williams and he had attended the recent Information Management Training at Swansea. Several very important issues had been explained in depth. He said that a NPTCBC Cllr. had given him a copy of a document which had been issued to County Borough Councillors entitled "General Data Protection Regulation – Briefing for Councillors". He said that it would be his intention to copy this document and circulate all of the members for their information and guidance.

2617 Planning

There were no planning applications

2618 Accounts Monitoring

The Clerk went through the budget which was generally within the projected totals.

He then provided the meeting with details of the Bank Reconciliation which was correct.

Both of the above had already been checked with the Clerk by Cllr. Colin Powell.

2619 Financial Matters

The Clerk presented the completed Annual Return to the members together with one minor issue which related to the Bank Reconciliation. He said that he had questioned this issue with Louise Caplen of BDO who had explained that this issue related to unrepresented cheques to the value of £77 which had been placed in the wrong position in the document and would be corrected next year The Council approved the Return.

The Clerk also confirmed the Notice of Conclusion of Audit had been posted on the Notice Boards and would be taken down at the due time.

Cllr. Carl Williams thanked the Clerk and the Chair for all their hard work and extra hours that they had put in to produce the Annual Return.

The Clerk reminded the Council that it had been the normal practice to make a donation to the Church following the Civic Service. It was proposed by Cllr Carl Williams that a donation of £150 be made to St Anne's Church. This was seconded by Cllr Mike Rowlands, A short discussion ensued during which Cllr Christine Harper objected to the payment. The proposal was accepted by the meeting with one objection. Cllr. Christine Harper wanted it to be noted that she had objected.

PAYMENTS

ICO	Registration	Approved
One Voice Wales	Training	Approved
Friend of St Anne's	Civic Service refreshments	Approved
Royal Welsh Association	Donation from Civic Service collection	Approved
Neath Rotary Club	Donation from Civic Service collection	Approved
St Anne's Church	Donation for Civic Service	Approved

2620 The Chair then advised the members that the next Ordinary Meeting of the Council would take place on Tuesday 13<sup>th</sup> November at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm.

The meeting closed at 8.30 pm

Chairman.....

Date.....