

CLERK TO THE COUNCIL,  
P. L. WHITE,  
32, HEOL CAREDIG,  
TONNA,  
NEATH, SA11 3LQ.  
TELEPHONE: 01639 644886

# TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

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## TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The next Ordinary Meeting of Tonna Community Council will be held on Tuesday 11<sup>th</sup> September, 2018 at Tonna Primary Community School, School Road, Tonna, commencing at 7.00. pm

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

*Peter L White*

P. L. White,  
Clerk to the Council.

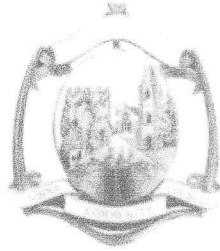
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## AGENDA

- 1) Apologies
- 2) Declaration of interests
- 3) Community Police Matters
- 4) County Borough Councillors Report
- 5) To confirm the Minutes of Meeting held on 10<sup>th</sup> July, 2018.
- 6) Matters arising
- 7) Delegates Report
- 8) Playgrounds
- 9) Wish List
- 10) Correspondence
- 11) Review Panel Findings – Community and Town Councils
- 12) Policies
- 13) GDPR
- 14) Planning
- 15) Accounts monitoring
- 16) Financial Matters

To confirm the date of the next Ordinary Meeting of the Council to be held on Tuesday 9<sup>th</sup> October, 2018 at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm

Please notify the Clerk by 7<sup>th</sup> September if there is any item that you may wish to be added to the Agenda.



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Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 11<sup>th</sup> September, 2018.

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Chair. Cllr. C. Powell

Present Cllr's. Ms. J. Barnes, H. Bradley, Mrs. E.M. Evans, Mrs. C. Harper, D. Harrison, M. Hughes, and C. Williams

2585 Apologies

Cllr. S. Roberts

2586 Declarations of Interest

There were no declarations of interest.

2587 Community Police Matters

There was no Police presence at the meeting. The Clerk said that there had been no contact during the holiday period. Cllr. Ms Johanne Barnes said that the next Pact Meeting would be on Wednesday 26<sup>th</sup> September commencing at 6.30 pm at the School.

2588 County Borough Councillors Report

C.B. Cllr. Leanne Jones told the meeting that there had been some reports of a suspicious van touring the village. The police are still looking into it. There were reports of issues to do with dog rescuing, C.B. Cllr. Jones said that residents should be wary of suspicious circumstances and should report anything to 101. She also said that there had been no requests so far concerning the £10,000 grant money which was available.

Cllr. Johanne Barnes enquired about drop kerbs and was told that these were under consideration. Regarding the complaints about Cwm Celyn Cllr. Jones said that they had been reported to Matthew Fury who was investigating. Other issues raised included the siting of affordable housing in the new site, the state of the pavement between the new site and Neath, and road damage in Dulais Fach Road. C.B. Cllr Leanne promised to look into these items.

2589 The minutes of the meeting held on 10<sup>th</sup> July, 2018 were accepted as a correct record.

2590 Matters Arising

The Chair referred to his intention to organise further walks but added that due to his fathers recent ill-health this had not been possible.

2591 Delegates Reports

The Chair reported that he and his wife had attended the Royal Air Force Centenary & Battle of Britain Commemorative Concert, 2018 at St David's Church, Neath as the official representative of Tonna Community Council.

2592 Playgrounds

The Clerk said that he had met with Paul Hinder during the holiday and he had said that the regulations regarding grants etc. had been changed by the Welsh Assembly and he was not quite sure how they would now apply to the Tonna Project. He had said that there was a similar application going through which was likely to give further information on this. The meeting discussed the implications of this news and decided that a meeting of the sub-committee should be held to discuss the options of obtaining lesser type and value grants from such as possibly NPTCBC, Tai Tarian etc. and embarking on a refurbishment of our parks rather than a complete new project.

The Clerk also said that the goal nets had been purchased and installed and despite fears of vandalising, they had remained intact and were being made good use of by the youngsters.

2593 Wish List

Notice Boards. The Clerk said that the Notice Boards were now ready to be installed but that there was a problem at the School. He said that due to the fact that the ex-headteacher had now returned to the School he wanted to pass it by the LEA engineering department. They in turn approved the siting but said that they had to be installed by an approved Company which probably excluded our chosen Company. The meeting therefore decided to go ahead with then installation at Dan Y Bryn and Noddfa but to put the School on hold. The Clerk was asked to see if a board could be erected on the new Barratts site or near the seat at Lock Hill.

Welcome To Tonna Sign. The Clerk reported no further progress

Website. The Clerk said that the laptop set-up was now complete and he was in the process of transferring everything.

Tommy's. The Clerk said that the Tommy had now been delivered but that the same conditions would apply as for the Notice Boards. Following discussion the meeting agreed to locate the Tommy on the land in front of the Slate Wall at St. Anne's Terrace instead of at the School.

Dan Y Bryn Fence. The Clerk confirmed that meetings had now taken place between the contractor and the tenant and that they had agreed a timescale suitable to both.

Canal Seat. The Clerk said that this work had now been completed.

Civic Service. The Clerk issued invitations to all of the Councillors present for the Civic Service which would take place on Sunday, 30<sup>th</sup> September at St Anne's Church

Rose Cottage. The Clerk said that a letter had been sent to Mrs Gemma Coombs of Rose Cottage regarding her overgrown hedge in School Road. Cllr. Mrs. Enfys Evans said that she was pleased to report that the hedge had now been trimmed right back and the pavement was now accessible.

2594 Correspondence

One Voice Wales	Notice of Area Meeting	Noted
Boundary Commission	Review of Electoral Arrangements for NPTCBC	Noted
Cllr. Peter Richards	Informal Carer Session	Noted
CVS	Notice of Vacancy	Noted
Coedffranc CC	Notification of change of status to Town Council	Noted
Miracle Design and Play	Introduction	Noted
St. Anne's Church	Request to sponsor a Weeping Window (Poppy Appeal) It was proposed by Cllr. Darren Harrison that the Council make a donation of £50 towards this project. This was seconded by Cllr. Huw Bradley and carried by the meeting.	
Independent Remuneration Panel for Wales	The Clerk informed the Council that any payments made to Councillors had to be declared. He had therefore declared the payment of £155 as Chairman's allowance for 2016 / 2017	
One Voice Wales	Training sessions Cllr. Carl Williams stated that he would like to attend the Training Session on Code of Conduct. The fee would be £40 but there would be a disbursement. This was approved by the Council and the Clerk was asked to arrange for his attendance.	

2595 Review Panel Findings – Community and Town Councils

The Clerk said that he would be circulating the members with this document for them to make any comments or observations

2596 Policies

The Clerk informed that following the objections from the members to certain points in the Social Media Policy, amendments had been made. He said that the new policy would be circulated in readiness for adoption at the next meeting.

2597 GDPR

The Clerk reminded the meeting that there was a register of Accounts Monitoring which had to be dealt with on a monthly basis. Cllr. Colin Powell had been appointed by the Council to carry out that task. He then went on to say that GDPR threw up various other obligations which should be adhered to by the Data Protection Officer. As Tonna fell into the bracket of Not Requiring a DPO, he felt that a sub-committee could be set up to monitor his work. The meeting approved this request and Cllr's Colin Powell and Carl Williams would carry out this task.

Also Cllr. Carl Williams raised the issue of registration with the Information Commissioner. The fee would be £40 per annum. After some discussion the payment was proposed by Cllr Carl Williams, seconded by Cllr. Huw Bradley and approved by the Council.

2598 Planning

P2018/0582	Barratts Cwm Celyn6, School Rd	Non-material amendment to Planning Permission	No objection
P2018/0618	Penrhiw Angharad Uchaf	Section 73 – Vary wording to P2107/0628	No objection
P2018/0618	Estates Farm	Certificate of lawful development	No objection

2599 Accounts Monitoring

Clerk salary monitored and approved for payment

2600 Financial Matters

The Clerk explained to the meeting that he had eventually satisfied the additional requirements of the external auditor. He said that he had eventually provided BDO with 54 pages of information. He also said that BDO had now contacted him to say that they would be making a qualified audit due to the fact that the Council had been presenting people who reach the age of 90 with a lovespoon which BDO felt was outside of the allowance within S137. He said he had received advice from One Voice Wales who had suggested that this could in future be provided from the Chairs allowance. He also said that the Neath Port Talbot County Borough Treasurer felt that we should be allowed to provide these gifts and sent a suggested response. The Clerk would contact BDO and try to resolve the matter.

PAYMENTS

During the month of August

Clive Willis	6 <sup>th</sup> grass cut	Approved
Current		
Clive Willis	7 <sup>th</sup> grass cut	Approved
Net World Sports	Football goal nets	Approved
Office Outlet	Copier paper	Approved
NPTCBC	Community Centre costs	Approved
P.L. White	Clerks salary (3 months)	Approved
P.L. White	Office rental (3 months)	Approved
P.L. White	Clerks expenses (3months)	Approved
HMRC`	Clerks tax & N.I. (3months)	Approved
Clive Willis	Replacement handrail (Quarry bridge)	Approved
Friends of St Anne's	Donation (RBL Weeping Window)	Approved

2601 The Chair then advised the members that the next Ordinary Meeting of the Council would take place on Tuesday 9<sup>th</sup> October at Tonna Primary Community School, School Rd, Tonna, commencing at 7.00 pm.

The meeting closed at 8.45 pm

Chairman.....

Date.....